



Historical Marker Program

The Roswell Historical Society has administered the City of Roswell historical marker program since 1981, erecting over 30 historical markers in the area.

Historical markers provide access to Roswell's history with easily identifiable signs that give readers an insight into the stories of our community's past. The markers are black with white lettering and display the name of the Roswell Historical Society.

Because of limited funding, the Roswell Historical Marker Program is an application-based program in which the cost of each marker is shared between the Society and the sponsors of each successful marker application. The approval process includes an independent marker review committee. The number of markers approved each year is tied directly to the level of funding provided for the program.

Subjects of Historical Markers

- The Roswell Historical Society encourages applications on subjects of historically significant people, sites, and events in Roswell history.
- Buildings, sites, or other structures should be at least fifty years old in order to be considered for a historical marker.

Application and Review Process

- The marker application outlines in detail all requirements for submitting a historical marker application. Those requirements include a signed agreement from the property owner(s) of the proposed marker site, a signed agreement from the sponsoring individual or organization(s), images of the subject of the marker and of the proposed installation site, a proposed marker text with a maximum of 60 words, and historical documents.
- All applicants must be submitted by November 15th. Once the application and all required supporting documentation have been submitted to the Roswell Historical Society, they will be presented, along with other application packets received by the deadline to the marker review committee for consideration. Applications are approved by the committee at the annual review meeting in December.
- Applicants will be informed of the committee's decision following the review meeting.

Cost of Historical Markers

The cost to the Roswell Historical Society to administer the Marker Program is approximately \$500 per marker erected. Sponsors of markers approved through this method of application will be responsible for at least one half of the total cost of the new historical marker.



Historical Marker Application

1. Proposed marker address.

2. Proposed title for the marker.

3. Proposed marker text (maximum 60 words).

4. Historical Documents (please attach a typed sheet for your response).

5. Images of proposed nomination (please attach photographs).

6. Is the nominated structure or site at least 50 years old? Did the nominated event happen at least 25 years ago?

Yes No

Date: _____

7. Is the property owner applying for the historical marker?

Yes No

A. If no, has the property owner, whose property is the marker subject, been notified as to the intention to erect a marker referencing the property?

Yes No

B. Please list property owner information.

Name/organization:

Address:

Telephone:

E-mail:

7. Is the ownership of the property, the proposed marker site, public or private?

Public Private

A. A signed property owner agreement form must accompany the final application.

8. Why is the nomination historically significant?

Please send your completed application to the Roswell Historical Society at the address listed below.

Roswell Historical Society
Attn: Historical Markers
P.O. Box 1636
Roswell, GA 30077

If you have any questions, please contact the office at Info@roswellhistoricalsociety.org

Sponsor Information:

Sponsor: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Email: _____

Applicant Signature: _____ Date: _____